



NORTH OKALOOSA AMATEUR RADIO CLUB

2260 South Ferdon Blvd Ste 193
Crestview, Florida 32536

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Minutes for Business Meeting held 08 January 2026

Revision 3

OPENING AND ATTENDANCE

The meeting was called to order at 7:00 PM by the President KI4ZER.

The Pledge of Allegiance was led by DJ, KI4ZER.

Prayer was offered.

Introductions were made around the room and for online participants.

Attendance: Voting members: 17 in person, 9 online (Quorum met)

Associate Members: 1 in person, 1 online

Guests: 1 in person, 1 online (See Appendix 1).

OFFICERS' REPORTS

President's Opening Remarks – DJ KI4ZER

The President welcomed all members and guests, and offered a special welcome to our new Vice President, John, N8JDD.

The President recognized our 2025 Ham of the Year, John, N8JDD. He also recognized the following members for having received at least one vote for Ham of the Year:

- Robert KM4VKKY
- Queenie KQ4FRB
- Bob KN4UDT
- "DJ" KI4ZER
- Bill WS4Y

The President reminded members that 2026 membership dues were payable by 31 December, and that reminders are sent out on 31 January and names are dropped from the roll on 28 February if dues remain unpaid.

Secretary's Report – Mike W4BZM

The Minutes for December 2025 have been posted on the NOARC website.

The 2025 Annual Report is in progress. The Secretary thanked the Committee Chairman and Joe KN4UDS and DJ KI4ZER for their submissions.

The letter to the City of Crestview documenting radio donations is still in work.

Treasurer's Report – Derek KQ4LSX

The full Treasurer's Report and Bank Statement is not available online but was provided verbally as:

Balances as of 31 December 2025:

Savings account:	\$6,054.55
Checking account:	\$4,145.06
Petty Cash fund	<u>\$100.00</u>
Total	\$10,299.61

Acceptance of Officers' Reports

Motion to accept Officers' Reports was made by Queenie, KQ4FRB, seconded by Bob, KN4UDT, and passed.

COMMITTEE REPORTS

Education and Advancement Committee – Mike W4BZM (Bob KN4UDT absent)

The January 2026 Education and Advancement Committee Report is available on the NOARC website.

Tech Nights: The subject for the Tech Night on 22 January will be a "Show and Tell". Members are encouraged to relate the 2025 experience in ham radio that stood out for them.

License training: The next meeting of the Committee to discuss license training will be 15 January 2026.

Station Committee – (position vacant, DJ KI4ZER reporting)

Nothing new to report. The condition of the club station remains unchanged awaiting a volunteer to serve as Chairman of the Station Committee. The position has remained vacant since March 2025 and will be discussed at Winter Field Day.

Activities Committee – John N8JDD

Past Events:

- Parking for LOBC food distributions: NOARC has supported parking at weekly Tuesday events. Participants for December included:

Don KR4YXX
Andy N2PDK
John N8JD
Rich N4DPM

Rob KM4SPJ
Robert KM4VKY
Chuck KM4GIS

- NOARC received a Thank You card from the Ground Up project for support of their race.

Future Events:

- LOBC hosts a Food Ministry every Tuesday and NOARC assistance with parking is always appreciated.
- 24 January 2026: Winter Field Day at the club station. Estimate operation 1300-1900. Weather permitting, participants may set up portable operations outside the shack.
- 27-29 June 2026: ARRL Summer Field Day. Will be held at Fred Gannon State Park in first pavilion (has been reserved).
- John N8JDD is soliciting ideas for club activities in 2026.

Administrative Committee – Rob KM4SPJ

The Director/Officer Liability Policy is due on 19 February.

Webmaster – Robert KM4VKY

The web hosting for the server comes due on 15 Jan and will be renewed at no cost.

Hamfest Committee – “DJ”, KI4ZER

The contract with the City of Crestview for the 2026 Hamfest is now official. We can begin advertising and marketing. A flyer has been generated.

DJ, KI4ZER, is working with John, N8JDD to submit the applications to ARRL for sanctioning.

NOARC needs to reconsider table acquisition as a contingency.

Holiday Party Committee – John N8JDD

The party “went great”. Approximately 60 people attended. For the December 2026 party, Playground Amateur Radio Club is looking at locations in Niceville to equalize travel time for all hams in Okaloosa County.

Acceptance of Committee Reports

Motion to accept Committee Reports was made by Chuck, KM4GIS, seconded by Dave WB4EWS, and passed.

OLD BUSINESS

Donated Repeater from Crestview – Robert KM4VKY

During reprogramming of one of the Motorola radios, Robert KM4VKY determined that it needed to be on Narrow Band to prevent some distortion seen on Wide Band.

Members were advised to program their own radios to Narrow Band for the NOARC UHF repeater.

Annual Report – Mike W4BZM

The Annual Report is in progress with a target completion of the draft by the end of January. A 2025 Treasurer’s Report is still needed.

NEW BUSINESS

Trailer Upgrades – Joe KN4UDS

Joe KN4UDS gave a presentation on proposed upgrades to the NOARC trailer. Extensive discussion followed. Some of the highlights are:

- The trailer can be brought up to “operational” status to provide a mobile capability for NOARC participation in Field Day and Parks On The Air.

- Repairs will be necessary for the floor. Additional woodwork will include insulation and interior paneling for the walls and installation of desk space and overhead cabinets. A partial estimate for the woodwork was provided and is shown in Attachment 3.
- A layout of two operating stations and a storage space was proposed. A diagram of the layout is provided in Attachment 3.
- The design includes a 12-volt electrical system with storage batteries, solar panels, LED lighting, and appropriate fusing. The design has been reviewed by an engineer. A price estimate for the 12-volt system is provided in Attachment 3.
- Extensive discussion followed. Comments/concern/recommendations included:
 - Weight and placement of the batteries and the tongue weight of the trailer.
 - Provisions for antennae
 - Climate control (Present design has no provisions for air conditioning or heating.)
 - Plan for radio equipment – use from current base station or additional?
 - All-up cost for framing, electrical, and any additional modifications
 - Option to break the modification up into stages and discuss/fund the stages incrementally, e.g.:
 - Stage1: Install subfloor, walls, desk. Leave ceiling open pending installation of electrical wiring.
 - Stage 2: Install electrical system (TBD if this is 12-volt only or with a generator for air conditioning.)
 - Stage 3: Install radio equipment
- A motion was made by Joseph, KN4UDS, and seconded by Rob, KM4SPJ, to approve \$1200 from the capital fund for Stage 1, and for Joseph KN4UDS to come back to a later meeting with an estimate for Stage 2.
- Multiple members expressed their appreciation to Joe KN4UDS for his volunteer work on the trailer.

ANNOUNCEMENTS AND COMMENTS

ARRL Book on Digital Networking – Mike W4BZM

ARRL will publish a book this year covering digital networking technologies, TCP/IP, security, backups, and more. For a \$50 fee, the League offered to list the club name in the book and give club members a 50% discount on purchase when the book was released. The deadline for signup was 1100 EST on 09 January (the morning after this business meeting). When the Secretary checked the offer prior to this business meeting, the sign-up site indicated that due to overwhelming participation, the sign-up offer was closed early on 08 January – so NOARC is unable to participate.

PARC Technician Class -- Queenie KQ4FRB

Playground Amateur Radio club recently held a Technician class with two students. One student passed the Technician exam, and one passed both the Technician and General exam.

The meeting was adjourned at 8:22 PM CST.

Respectfully submitted
Mike W4BZM
NOARC Secretary

APPENDIX 1: ATTENDANCE

Members in Person	Members online
Vern McGraw, KR4ESD	Bill Williams, KQ4ATC
Bob Hurley, KN4UDT	Steve Hays, KJ4RWD
Tim Terrell, KN4WOO	Phillip Mackrael, KF4RAF
Robert Dallons, KM4VKY	Joe Feliccia, K4UDS
Andy Percival, N2PDK	Michelle Feliccia, KQ4WKC
Lynn Percival, N7UTQ	Don Safer, KC6IPO
"DJ" Stewart, KI4ZER	Don Busbee, KR4YXX
Tyler Stewart, KQ4ACS	
Queenie Barrientos, KQ4FRB	Associate Members attending
Mike Behr, W4BZM	Maria Stewart
Charles Cummings, KM4GIS	
Nancy Cummings, KN4FVD	Associate Members online
Bob Rafferty, N1KRE	Howard Zemser
Rob Sugg, KM4SPJ	
David Hayden, WB4EWS	Guests in attendance
John Duren, N8JDD	Milton Bohac, KL1LF
Bill Turney, WS4Y	
	Guests online
	Daniel Horne, KK4VAX

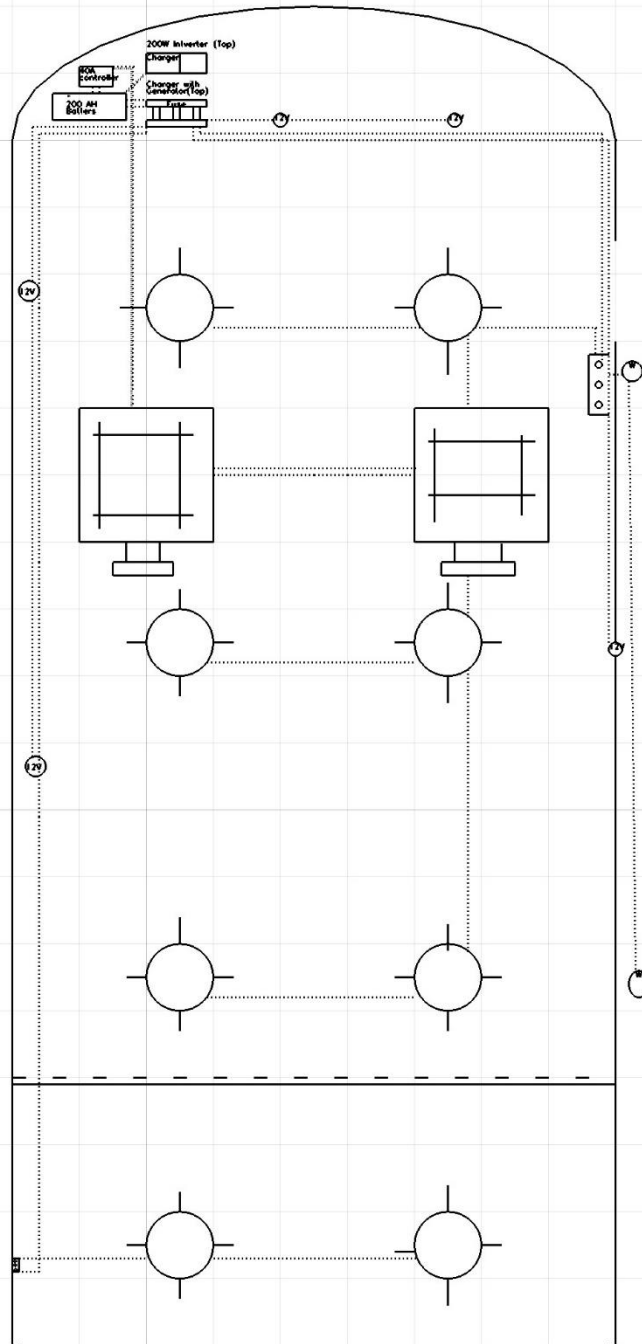
Total voting membership at start of meeting: 68 Quorum: 17

APPENDIX 2: THANK YOU NOTE



APPENDIX 3: TRAILER DIAGRAMS AND TABLES

12V System



Traier 12v System Estimate

All Price is on Amizon

Rich Solar 400w Solar Kit (40A Charge Control MPPT ,Pre-Assembled Wire,And Solar Panels)	\$599.99
Gruecoionno 200AH Batterys (X2)	\$599.98
RvZone 4inch flat Ceiling Lights (6 Pack X2)	\$43.18
Fbulwsec 12v Demmer Swich (X2)	\$19.90
American Technology Single SPST Swich 12v	\$9.95
Felton 300A Master Battery Disconnect Swich	\$18.99
Nilight 50056l 12c Fuse Box	\$16.64
Conepy 12G wire PVC 200Ft	\$143.99
Bwp low Voltage Mountiong Bracket (12)	\$19.99
Anderson Pole wall mount (X4)	\$66.88
Heat Shrink and Connectors	\$50.00
Total	\$ 1,632.67

Trail Framing estimate depends on measurement

2x4x8 Southern yellow pine	3.58
48-in x 96-in Smooth White Hardboard Marker Board Wall Panel	19.98
23/32-in x 4-ft x 8-ft CDX Pressure Treated Southern Yellow Pine(onesheet) for counter top rip1/2	54.88
Formica Brand Laminate Solid colors 48.0-in W x 96.0-in L White	57.6
10.0-ft Silver EMT Conduit	10.68
floor patch and leveler Gray Interior Patching compound	11.28
15/32-in x 2-ft x 4-ft CC Pressure Treated (floor)	17.98