



# NORTH OKALOOSA AMATEUR RADIO CLUB

[www.w4aaz.org](http://www.w4aaz.org)

2260 South Ferdon Blvd Ste 1193  
Crestview, Florida 32636

[info@w4aaz.org](mailto:info@w4aaz.org)

## MINUTES BUSINESS MEETING 8 October 2020

### Opening (7:00 PM)

- Pledge of allegiance (Flag not available.)
- Prayer
- First Time Visitors
- Meeting conducted in Live Oak Baptist Church and on Zoom.

### Officer's Reports

Secretary's Report – Ralph KM4JJS

- Minutes are posted for September 2020 meeting.

Treasurer's Report – Steve N4GXX

- Total Bank Equity: \$8978.12

Executive Board Report – Bob Murphy KI4MEU

- **Motion to accept** all officer reports: 1<sup>st</sup>: N1KRE, 2<sup>ND</sup>: AJ4XK, Motion Carries

### Club Committee Reports

- ◆ Education and Advancement Committee
  - No comments at this time.
- ◆ Tech Night – Rob K4SPJ
  - Bob Walker (N4CU) – Subject: Filters
- ◆ Station Committee – Bob N4CU
  - Missing items on inventory and items on hand not on inventory.
- ◆ Activities – Rich N4DPM (Looking for an Activities Chairman.)
  - No comments at this time.
- ◆ Web Master – Robert Dallons



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- We are looking on posting the audio of the meetings. When you use Zoom and you sign in, do not use your call sign if you don't want it to be in the public domain. Call signs can be easily traced. Use your name.
  - ◆ Youth Committee – Scott KF6LEC & Kathy KM4YOH
    - No comments at this time.
  - ◆ ARES (non-club report) – Steve N4GXX
    - No comments at this time.
- Motion to accept all committee reports: 1<sup>st</sup>: KI5FR 2<sup>nd</sup>: W6VDA

## Old Business

- ◆ Proposal Regarding Zoom. Using Zoom for meetings. Looking for 3 volunteers by the end of the month if none then no Zoom. Also find a person to set it up.
  - Asked if there are 3 volunteers to form a Zoom committee. They will get with Ron or Mike.
- ◆ Steve Strom (N4GXX) is resigning as Treasurer effective as of 1 January 2021. Election for new Treasurer in November 2020.

## New Business

- ◆ Proposal for Designation Control Operator for Club Station (W4AAZ). Volunteers KI5FR, N4GXX, W6VDA.

**President's Remarks (CJ KJ4087 OR Craig KK4WDR) – No Remarks.**

- Donation for the Church accepted in the donation Pail.
- Remember the Sign In Sheet.
- Adjourn for Burger King on South Ferdon.



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11 on Zoom.  
09 physically present.

## **Proposal from Steve Strom N4GXX, Callsign Trustee for W4AAZ**

**Effective November 1, 2020 there MUST be a control operator present anytime the club call sign, W4AAZ, is in use. These operators must be designated in writing by me, Stephen Strom, N4GXX, the NOARC call sign trustee. These letters of designation must be on file with the master station logs.**

**What are the duties of the club trustee?-**

**Think of the club station license trustee as the "chief control operator" for the club station license. It is the duty of the trustee to act in the best interests of the club; after all, the station license belongs to the club, not to the trustee individually.**

**The club station license trustee must designate control operators to ensure that the station is operated as the club wants it to be. A club station control operator is designated by the club license trustee and must be someone who is trusted and will follow all FCC rules at all times.**

**What do FCC rules say about station license responsibilities?-**

**Part 97 says: §97.103 Station licensee responsibilities.**

**(a) The station licensee is responsible for the proper operation of the station in accordance with the FCC Rules. When the control operator is a different amateur operator than the station licensee, both persons are equally responsible for proper operation of the station.**

**(b) The station licensee must designate the station control operator. The FCC will presume that the station licensee is also the control operator, unless documentation to the contrary is in the station records.**

**(c) The station licensee must make the station and the station records available for inspection upon request by an FCC representative. When deemed necessary by an EIC to assure compliance with FCC Rules, the station licensee must maintain a record of station operations containing such items of information as the EIC may require in accord with §0.314(x) of the FCC Rules.**



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**What does the FCC say about control operator duties? Part 97 says: §97.105 Control operator duties.**

- (a) The control operator must ensure the immediate proper operation of the station, regardless of the type of control.**
- (b) A station may only be operated in the manner and to the extent permitted by the privileges authorized for the class of operator license held by the control operator.**

**Where can I find more information on station control? See "Who's in Control of Your Station"**

**North Okaloosa Amateur Radio Club Club Station Control Operator Application  
North Okaloosa Amateur Radio Club callsign, W4AAZ, is granted by the FCC to a**

**Callsign Trustee.**

**Although the callsign belongs to the club, the FCC holds the Callsign Trustee legally and financially responsible for ensuring that any amateur station operating under that callsign is doing so in compliance with all applicable FCC Regulations. The Callsign Trustee is essentially the Station Licensee of the Club Callsign.**

**§97.103 Station licensee responsibilities.**

- (a) The station licensee is responsible for the proper operation of the station in accordance with the FCC Rules. When the control operator is a different amateur operator than the station licensee, both persons are equally responsible for proper operation of the station.**
- (b) The station licensee must designate the station control operator. The FCC will presume that the station licensee is also the control operator, unless documentation to the contrary is in the station records.**
- (c) The station licensee must make the station and the station records available for inspection upon request by an FCC representative. When deemed necessary by an EIC to assure compliance with FCC Rules, the station licensee must maintain a record of station operations containing such items of information as the EIC may require in accord with §0.314(x) of the FCC Rules.**

**This means that the Callsign Trustee is responsible to the FCC to ensure that anyone who operates under the Club Callsign, W4AAZ, whether operating a club owned station or a privately owned station using the club callsign, such as during field day,**



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does so in accordance with FCC Part 97 rules and within that operator's license privileges.

The Callsign Trustee may designate other Control Operators to operate the club callsign when he is not present, however the Callsign Trustee must also ensure that the club records include documentation of designated control operators who are responsible for the operation of any station using the club callsign at any given time. §97.105 Control operator duties.

- (a) The control operator must ensure the immediate proper operation of the station, regardless of the type of control.
- (b) A station may only be operated in the manner and to the extent permitted by the privileges authorized for the class of operator license held by the control operator. Finally, the Designated Control Operator is responsible for the operation of any station which is operated using the Club Callsign, during the time they are present and functioning as the Designated Control Operator, and the operational band and power limits are determined by the callsign privileges of the Designated Control Operator.

I \_\_\_\_\_, Callsign \_\_\_\_\_ hereby acknowledge that I have read, understand, and agree to adhere to the preceding rules and regulations as well as FCC part 97 rules while I am the Designated Control Operator of amateur radio stations operating under the Club Callsign, W4AAZ.

Signed \_\_\_\_\_ Date \_\_\_\_\_



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## **Training Committee Report**

**TO: Bob Murphy, KI4MEU and Ralph Zecco, KM4JJS, President & Secretary of NOARC Respectively**

**FROM: Bruce Adams, KA5DLV**

**DATE: Thursday October 01, 2020**

**SUBJECT: Committee Report from Training and Advancement for 10/08/2020 Business Meeting**

- 1. A “reunion” of the latest Zoom Technician course was held to hopefully answer questions on hardware and operating. Minimal turnout occurred. We are still looking at ways to get the newest licensees on the air regularly. Bob Walker invited the group to the club station before a recent contest; that event was lightly attended. Your Ideas are welcome.**
- 2. Mike, W4BZM, submitted an article on the above class to the North Florida Section (NFL) of ARRL. It was very well written, and was received with astonishment by the editor. Look for it in the October issue at <https://arrl-nfl.org/qst-nfl-newsletter/>**
- 3. An exam is planned for Saturday, November 7th at 09:00 at the Live Oak Baptist Church, likely in Building D. This is the weekend before the PARC Hamfest.**
- 4. We are in need of Elmers in the worst way. Your time commitment would be very small; some if not all of it can be done at your home station, or by phone; you will establish a bond with a new ham that would last a very long time, if not forever. Contact Mike Behr, W4BZM with your volunteer commitment.**
- 5. The committee is also looking for speakers (presenters) for the 2021 Tech Nights. We have plenty of topics that the club provided or suggested late last year, but we the club has gotten in the mode of wearing out six or so members doing presentations. Let me know what you want to talk on, I can help you deliver it with a bang. We plan to start working on 2021 in the next couple of weeks.**



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**6. Lastly, are looking for a couple of folks to assist W4BZM and I with the Zoom setup for Business and Tech Night Meetings. You will be the first one there and the last one to leave, but members' attendance have been about 50/50 between viewing from home on Zoom and coming out to the church. We can help with setup schemes, and some of the intermediate commands for the "NOARC production."**

**-END**